

.

From: Rubin, Alan (DPH)
Sent: Friday, June 17, 2011 12:51 PM
To: Rosas, Giovanni (DPH)
Subject: RE: Vacation

Hi Giovanni,

Patrick will be on vacation July 5th to July 8th

Ngozi will be on vacation July 18th to July 29th

Alan

From: Rosas, Giovanni (DPH)
Sent: Thursday, June 16, 2011 1:58 PM
To: Clemmer, Jill (DPH); Hanchett, James (DPH); Jacobsen, Patricia (DPH); Jenner, Jennifer (DPH); Kane01, Peter (DPH); O'Brien, Elisabeth (DPH); Piro, Peter (DPH); Rubin, Alan (DPH); Salemi, Charles (DPH); Servizio, Paul (DPH)
Subject: Vacation

Good afternoon

I am compiling a list of lab staff/personnel that are requesting time off (vacation) for Julie. I need a listing of names and dates of all staff including Supervisors that will be taking time off between now and Sept 30th.

Thanks

Giovanni Rosas
Administrative Assistant
William A. Hinton State Laboratory
Massachusetts Department of Public Health
305 South Street, Boston MA 02130
Phone: 617-983-6689